

# DAILY CLEANING CHECKLIST



## Living/Bedroom Areas

- Tidy up the living room  
Fold blankets; stack books and magazines
- Dust the entertainment center
- Straighten pillows, blankets, couch cushions, etc.
- Wipe down cell phones
- Organize clutter, mail and paperwork
- Do a load of laundry daily  
Prevent piles from building up
- Empty all the wastebaskets throughout the house
- Walk through the house with a basket to return scattered items to their proper places
- Straighten up the mudroom  
Arrange boots and shoes

## Miscellaneous

- Sweep or vacuum the floors throughout the house
- Mop the floors throughout the house
- Tidy up the garage and front porch, and pick up toys in the yard
- Clean litter boxes/pet areas
- Wipe down gym equipment

## Kitchen

- Wipe down problem spots on the floor that love to collect debris  
Use a wet rag to clean under cabinets, under the table and so on.
- Fold and hang dish towels
- Organize the fridge / pantry  
Use this time to plan meals for the week
- Wipe down dining and food prep surfaces  
Use an all-purpose cleaner
- Load the dishwasher
- Empty the garbage
- Wipe down the microwave, crumb tray of toaster, etc.
- Rinse the bottom of the sink; run the disposal
- Toss expired food

## Bathrooms

- Clean the sink, faucet and surfaces
- Give the toilet a quick scrub, and wipe its exterior
- Clean the mirror
- Wring out washcloths and bath toys; rinse tub
- Hang or fold towels