

MAID DAILY CLEANING CHECKLIST

Kitchen

- Wipe down problem spots on the floor that love to collect debris
- Fold and hang dish towels
- Organize the fridge / pantry
- Wipe down dining and food prep surfaces
- Load the dishwasher
- Empty the garbage
- Wipe down the microwave, crumb tray of toaster, etc.
- Rinse the bottom of the sink; run the disposal
- Toss expired food
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Living/Bedroom Areas

- Tidy up the living room
- Dust the entertainment center
- Straighten pillows, blankets, couch cushions, etc.
- Wipe down cell phones
- Organize clutter, mail and paperwork
- Do a load of laundry daily
- Empty all the wastebaskets throughout the house
- Walk through the house with a basket to return scattered items to their proper places
- Straighten up the mudroom
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Bathrooms

- Clean the sink, faucet and surfaces
- Give the toilet a quick scrub, and wipe its exterior
- Clean the mirror
- Wring out wash cloths and bath toys; rinse tub
- Hang or fold towels
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Miscellaneous

- Sweep or vacuum the floors throughout the house
- Mop the floors throughout the house
- Tidy up the garage and front porch, and pick up toys in the yard
- Clean litter boxes/pet areas
- Wipe down gym equipment
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