

HOME MAINTENANCE AND INSPECTION SCHEDULE

Keep this helpful schedule to keep track of your home maintenance needs.

MONTHLY MAINTENANCE CALENDAR	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters
	<input type="checkbox"/> Clean garbage disposal	<input type="checkbox"/> Test garage doors	<input type="checkbox"/> Clean garbage disposal	<input type="checkbox"/> Test smoke/ carbon monoxide detectors	<input type="checkbox"/> Clean garbage disposal	<input type="checkbox"/> Clean range hood and filters
	<input type="checkbox"/> Test smoke/ carbon monoxide detectors		<input type="checkbox"/> Clean range hood and filters		<input type="checkbox"/> Test garage door auto-reverse	
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters	<input type="checkbox"/> Replace HVAC filters
	<input type="checkbox"/> Clean garbage disposal	<input type="checkbox"/> Test garage door auto-reverse	<input type="checkbox"/> Clean garbage disposal	<input type="checkbox"/> Test smoke/ carbon monoxide detectors	<input type="checkbox"/> Clean garbage disposal	<input type="checkbox"/> Clean range hood and filters
			<input type="checkbox"/> Clean range hood and filters		<input type="checkbox"/> Test garage door auto-reverse	

ANNUAL CHECKLIST	<input type="checkbox"/> Drain and inspect water heater	<input type="checkbox"/> Check toilet shut-of valves
	<input type="checkbox"/> Inspect fire extinguisher	<input type="checkbox"/> Redo kitchen grout and caulking (where necessary)
	<input type="checkbox"/> Check water main/meter for leaks	<input type="checkbox"/> Check bathroom and kitchen exhaust fans
	<input type="checkbox"/> Check washing machine hose connections	<input type="checkbox"/> Check dishwasher hoses
	<input type="checkbox"/> Check for termites, rodents and other pests	<input type="checkbox"/> Pump septic tank (every 3-5 years)
	<input type="checkbox"/> Clean refrigerator coils	Last pumped: _____
	<input type="checkbox"/> Redo bathroom grout and caulking (where necessary)	Next pump: _____

SEASONAL MAINTENANCE CHECKLIST	SPRING	SUMMER
	<input type="checkbox"/> Change air filters	<input type="checkbox"/> Change air filters
	<input type="checkbox"/> Change batteries in detectors	<input type="checkbox"/> Change batteries in detectors
	<input type="checkbox"/> Check for leaks in attic	<input type="checkbox"/> Check for leaks in attic
	<input type="checkbox"/> Wash windows	<input type="checkbox"/> Wash windows
	<input type="checkbox"/> Replace damaged window/ door screens	<input type="checkbox"/> Check wood decks for moisture- reseal deck if water doesn't bead up
	<input type="checkbox"/> Inspect bricks/stucco for chipping deterioration, or deposits	<input type="checkbox"/> Check dryer vent pipe for clogging
	<input type="checkbox"/> Clean out gutters	<input type="checkbox"/> Check driveway for cracks- reseal with asphalt patching caulk
<input type="checkbox"/> Add mulch around trees and garden beds to retain ground moisture	<input type="checkbox"/> Check for/clean mold/mildew	
<input type="checkbox"/> Prune landscaping	<input type="checkbox"/> Clean underbrush around trees and bushes	
<input type="checkbox"/> Pressure wash driveway, patio and deck	<input type="checkbox"/> Switch ceiling fans to turn counterclockwise	
<input type="checkbox"/> Clean window wells and check drainage		
FALL	WINTER	
<input type="checkbox"/> Check crawl space for water- call home inspector to find leaks	<input type="checkbox"/> Tighten loose handles and knobs	
<input type="checkbox"/> Call furnace inspector- service furnace	<input type="checkbox"/> Check door and window locks- replace where necessary	
<input type="checkbox"/> Test sump pump	<input type="checkbox"/> Add weather stripping where necessary to insulate your home	
<input type="checkbox"/> Check lawn- fertilize and reseed if necessary	<input type="checkbox"/> Switch ceiling fans to turn clockwise	
<input type="checkbox"/> Check outdoor light bulbs	<input type="checkbox"/> Remove screens and add storm windows	
<input type="checkbox"/> Clean out gutters and downspouts	<input type="checkbox"/> Inspect and repair stairs and railings	