

HOME MAINTENANCE SCHEDULE

QUARTERLY			DATE LAST COMPLETED		
CATEGORY	ACTIVITY	DESCRIPTION	DATE 1	DATE 2	DATE 3
Plumbing	Faucets and shower heads	Check interior and exterior faucets for leaks. Clean aerators. Replace washers if necessary.			
Interior	Wood cabinets and trim	Apply a wood protectant.			
Electrical and Appliances	GFI outlets	Test for proper operation.			
Exterior	Landscaping	Check for proper drainage.			
Interior	Interior doors	Lubricate hinges.			

FALL			DATE LAST COMPLETED		
CATEGORY	ACTIVITY	DESCRIPTION	DATE 1	DATE 2	DATE 3
Plumbing	Plumbing shut-off valves	Inspect for proper operation.			
Interior	Countertops	Inspect for separations at sinks and backsplash. Recaulk where required.			
Electrical and Appliances	Heating system	Service heating system and heat pump.			
Exterior	Roof	Check for leaks. Check for damaged, loose, or missing shingles. Check vents and louvers for birds, nests, squirrels, and insects.			
Interior	Countertops	Inspect for separations at sinks and backsplash. Recaulk where required.			

SPRING			DATE LAST COMPLETED		
CATEGORY	ACTIVITY	DESCRIPTION	DATE 1	DATE 2	DATE 3
Plumbing	Attic	Examine for evidence of any leaks. Check insulation and remove or add if necessary. Check for evidence of birds, squirrels,			
Interior	Water heater	Flush out hot water to remove accumulated sediment.			
Electrical and Appliances	Heating and cooling system	General furnace inspection: Look for rust, scaling on heat exchanger, and proper flame color; note odd sounds or smells;			
Exterior	Shower doors / tub enclosures	Inspect for proper fit. Adjust if necessary. Inspect caulking and recaulk if necessary.			
Interior	Decks	Scrub mildewed areas and treat for water stains, mildew, and fungus.			