

Maid Service Checklist

Kitchen

- Get rid of outdated food and spices
- Dust top of cabinets and refrigerator
- Wash insides of cupboards, drawers and pantry
- Wax / polish wooden cabinets and tables
- Polish metal hardware
- Defrost and clean freezer
- Vacuum refrigerator coils
- Sweep and mop under appliances
- Scrub and reseal tile grout
- Scrub floors
- Clean out food trap in dishwasher

Through the House

- Organize closets, donate unwanted items
- Remove cobwebs
- Dust light fixtures and ceiling fans
- Dust and polish decorations/pictures
- Clean window tracks and screens
- Clean window blinds
- Wash walls and ceilings, touch up paint
- Wash baseboards, doorframes and doors
- Clean vents
- Vacuum and shampoo carpets
- Replace batteries in smoke and CO detectors
- Review escape plans, locate fire extinguishers

Family / Living Rooms

- Wash curtains / blinds
- Clean out fireplace
- Dust inside of piano
- Wax / polish wood furniture
- Vacuum and clean upholstery
- Vacuum under furniture
- Clean carpets

Bedrooms

- Wash curtains / blinds
- Wash mattress pads, bed skirts, and bed covers
- Wash pillows
- Wax / polish wood furniture
- Rotate and flip mattresses, if necessary
- Vacuum under bed
- Vacuum closets

Home Office

- Update home inventory, review insurance policies
- Clean out files / shred unneeded documents
- Clean and organize drawers in desk
- Dust books and shelves
- Wax / polish wood furniture
- Clean computers (remove dust from case, carefully)

Bathrooms

- Wash shower curtains and liners
- Get rid of outdated medicine and products
- Clean inside of cupboards and drawers
- Wax / polish wooden cabinets
- Scrub and reseal tile grout

Entry / Porch

- Clean sliding door tracks
- Vacuum entry closet
- Scrub porch ceiling, floors and walls
- Scrub and reseal tile grout

Utility Spaces

- Sweep and mop under washer and dryer
- Scrub and reseal tile grout
- Organize attic / basement, donate unwanted items
- Organize, clean and sweep the garage

Outside

- Replace broken bricks or stone
- Clean outdoor light fixtures
- Clean and repair gutters
- Power spray siding, touch up paint
- Wash windows
- Tighten loose screws, stain and reseal porch
- Wash outside furniture
- Clean and organize garage
- Wash garage floor
- Check and repair sprinklers
- Trim trees
- Inspect roof tiles / shingles